

# City of Douglass Hills

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## MINUTES Council Meeting March 6, 2025, Page 1

A Council meeting of the Douglass Hills City Council was called to order by Mayor Bonnie Jung Riddle at 6:00 p.m. on Thursday, March 6, 2025. Members of the Council were Jeff Riddle, Denise Scarpellini, Bill Middleton, Patti Eubanks, Neil Sandefur, Matthew Nelson, City Attorney John Singler, Public Works Director Burke Davis, City Clerk Clay Porter and City Treasurer Holly Sanford, were also in attendance.

OFF DUTY POLICE- Officer Roberto Grider reported that there have been no reports of car break-ins in Douglass Hills last month. Office Grider reported that there was a bomb threat

## APPROVAL OF MINUTES

The minutes of February 6, 2025, the City Council meeting were put on the table. Mr. Middleton made a **motion** to accept the minutes; seconded by Mr. Sandefur. The **motion** passed unanimously 6-0.

## TREASURER'S REPORT

Mr. Riddle moved to accept **January 2025** Treasurer's report; seconded by Mrs. Scarpellini. The **motion** passed unanimously 6-0.

PUBLIC WORKS REPORT Burke Davis spoke about three snow events in Douglass Hills. He stated that plowing and cleaning up went well. Public Works has been helping move furniture, filing cabinets and office equipment for the City Hall refurbishment. Public Works has been dealing with several MSD issues around the City. Public Works is developing a plan for Spring work that will be performed in the City.

## GUEST SPEAKERS-NONE

TREE COMMITTEE- Mr. Morgan Herndon and Mrs. Lynn Carrie reported that the Tree Committee has gotten estimates from four tree companies to treat trees on Kirkham Road for ash bores and fertilization. The Tree Committee has picked The Blankenship Tree Company to perform this work.

## RECREATION COMMITTEE- NO REPORT

PLANNING & ZONING COMMITTEE -Mr. Jeff Riddle reported Sweetwater Spring has the MSD variance for piping an underground stream has been approved.

**COMMENTS FROM CITIZENS- NONE**

**MAYOR JUNG'S REPORT-**

- Mayor Jung reported that she was appointing Phillip Doty, Matt Oliver, and Mark Doran (sworn in this evening) to the Ethics Committee.
- Mayor Jung announced that the City is accepting applications for Event Coordinator and Restroom Attendant through March 12, 2025.
- Mayor Jung asked the City Council to send her any budget request for Fiscal Year 2025-2026.
- The City Hall office rehabilitation has been completed with new flooring, paint and lighting.
- Café Louie will be on March 15, 2025, at 9:00am
- Mayor Jung discussed HB490 (short-term rental registry) and encouraged citizens to contact the representatives with feedback.
- Mayor Jung suggested moving the City Newsletter to quarterly with the City Council for feedback.
- Mayor Jung suggested doing another citizen survey. The last City survey was done in 2019.

**OLD BUSINESS- SECOND READING CITY OF DOUGLASS HILLS ORDINANCE #1, SERIES 2025 AN ORDINANCE ESTABLISHING USER FEES FOR USE OF THE CITY OF DOUGLASS HILLS SWIMMING POOL** Mr. Sandefur made a **motion** to accept the **SECOND READING CITY OF DOUGLASS HILLS ORDINANCE #1, SERIES 2025 AN ORDINANCE ESTABLISHING USER FEES FOR USE OF THE CITY OF DOUGLASS HILLS SWIMMING POOL** Seconded by Mrs. Scarpellini. The **motion** passed unanimously with a 6-0 vote. A roll call vote was taken Mr. Middleton Yea, Mr. Riddle Yea, Mr. Nelson Yea, Mrs. Eubanks Yea, Mrs. Scarpellini Yea, Mr. Sandefur Yea. The **motion** passed unanimously with a 6-0 vote.

**NEW BUSINESS- FIRST READING CITY OF DOUGLASS HILLS ORDINANCE #2, SERIES 2025 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A UNIFORM FRANCHISE AGREEMENT.** Mr. Nelson made a **motion** to accept the **CITY OF DOUGLASS HILLS ORDINANCE #2, SERIES 2025 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A UNIFORM FRANCHISE AGREEMENT.** The **motion** was seconded by Mr. Riddle. The **motion** passed unanimously with a 6-0 vote.

**- CITY OF DOUGLASS HILLS MUNICIPAL ORDER#1, SERIES 2025 A MUNICIPAL ORDER RELATING TO ACCEPTING A CONTRACT FOR A SIDEWALK IMPROVEMENT PROJECT**  
Precision Concrete proposed two options for sidewalk repairs. A) \$57,639.50 for trip hazards ¼" to 2" or B) \$26,881.25. After much discussion Mr. Nelson made a **motion** to accept Option A **CITY OF DOUGLASS HILLS MUNICIPAL ORDER#1, SERIES 2025 A MUNICIPAL ORDER RELATING TO ACCEPTING A CONTRACT FOR A SIDEWALK IMPROVEMENT PROJECT**  
The **motion** was seconded by Mr. Riddle. The **motion** passed unanimously with a 6-0 vote.

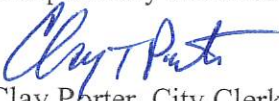
**-DISCUSSION OF MOWING BID** Mr. Riddle stated the Crew Cuts were not renewing their mowing contract with Douglass Hills. Mr. Riddle explained that the mowing bid was split during the last bidding process. Attorney John Singler will work with Mr. Riddle and Public Works to build specifications and advertisements for a new mowing bid.

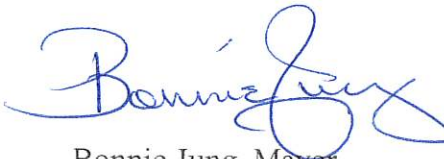
Mr. Matt Nelson spoke about options for a new audio/video system for the council room. Mr. Nelson spoke about ADA compliance as well as budget-friendly ideas. He also believes the City may need to investigate better streaming capabilities.

**ADJOURMENT**

There being no further business, Mr. Middleton moved to adjourn. Seconded by Mrs. Scarpellini. The vote was 6-0 unanimous, and the meeting adjourned.

Respectfully submitted,

  
Clay Porter, City Clerk

  
Bonnie Jung, Mayor